

# ARDHI UNIVERSITY

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## CENTER FOR CONTINUING EDUCATION (CCE)

### LIST OF SHORT COURSES AVAILABLE AT ARU

The table below contain some of the short courses available at Ardhi University, please note that they can be modified to suit clients' requirements. The client can as well request for a specific course which might not be in the list, since it's not exhaustive. Upon successful completion of the course, participants will be awarded certificates of participation or attendance of Ardhi University. For more information and enquiries please contact us through;

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Centre for Continuing Education (CCE),  
Ardhi University (ARU),  
P.O.Box 35176,  
**Dar es Salaam, Tanzania**

	<b>SCHOOL OF EARTH SCIENCES, REAL ESTATE, BUSINESS AND INFORMATICS</b> <b>DEPARTMENT OF GEOSPATIAL SCIENCES AND TECHNOLOGY</b>	
	<b>Contact Person: Ms. Latifa Rashid Mobile No. 0712115847</b>	
<b>SN</b>	<b>Name of the Course</b>	<b>Course Particulars</b>
<b>1.</b>		<b>BASIC GIS AND REMOTE SENSING</b>
	<b>Introduction</b>	<p>This course is designed to provide knowledge of the basic GIS and Remote Sensing (RS) concepts, the course covers field-to-office state of the art methods, tools and techniques for data acquisition, data processing/analysis, visualisation and mapping. The main methods, tools and techniques for acquisition of framework and thematic data, and information extraction from digital images are covered thoroughly.</p>
	<b>Expected Learning outcomes</b>	<p>Upon completion of this course the participants should be able to:</p> <ul style="list-style-type: none"> <li>• Describe the main methods of geospatial data acquisition, coordinate systems and map projections and their role/application in geo-information application.</li> <li>• Execute basic geospatial data acquisition operations with the provided soft- ware and hardware tools.</li> <li>• Describe the main methods to process digital Remote Sensing images for information extraction.</li> <li>• Apply basic GIS operations (data entry, editing, data structuring, topology building);</li> <li>• Perform basic spatial analysis on vector and raster data;</li> </ul>
	<b>Course Content</b>	<ul style="list-style-type: none"> <li>• Introduction to Geographic Information Systems and Remote Sensing.</li> <li>• Introduction geo-information production and methods of geospatial data collection.</li> <li>• Spatial Referencing - reference surfaces, coordinate systems and projections.</li> <li>• Data entry, preparation, spatial data analysis and (basics of) databases.</li> <li>• Introduction to an open source QGIS software environment.</li> </ul>

		<ul style="list-style-type: none"> <li>Mapping and information dissemination</li> </ul>
	<b>Course Fee</b>	TZS 1,000,000/-. The course fee will cater for tuition fee, course materials, Compiled Notes, Certificates, QGIS software starter pack and other consumables.
	<b>Duration</b>	2 weeks
<b>2</b>	<b>Name of the Course</b>	<b>GIS APPLICATION IN CRIME MAPPING</b>
	<b>Introduction</b>	The course setup is designed to provide skills to exploit the inherent geographical quality of crime, basing on Geographic Information Systems (GIS) and Remote Sensing concepts and capability in mapping. The tailor-made course is for the Police Force Officers to assist them in understanding and tackling crime problems through mapping, the Crime Mapping will help in different forms of operational, investigative and strategic policing and thus reduction in crime activities. The basic cartographic visualization methods and processes, mainly map design and layout, will be used to prepare geospatial crime data for visualization purposes. Focus on the rules for applying visual variables to geographic features based on perception properties, conceptual/graphic generalization and other map- ping/visualisation fundamentals.
	<b>Expected Learning outcomes</b>	<p>Upon completion of this course the participants should be able to understand:</p> <ul style="list-style-type: none"> <li>The basics of map design and layout.</li> <li>The basic concepts of cartographic visualization, related to crime mapping use and law enforcement requirements.</li> <li>The concepts and application of statistics to perform standard statistical analysis on crime data for visualization purposes.</li> <li>The perceptual properties and the application of visual variables like colour, value, size and texture applied in the visualization of geographic data.</li> <li>The principles of a GIS based crime mapping process and apply this by creating a map, including data visualization, lay-out and output.</li> </ul>

	<b>Course Content</b>	<ul style="list-style-type: none"> <li>• Introduction to data visualization.</li> <li>• Data statistics.</li> <li>• Visual variables applied in visualization of geographic data.</li> <li>• Visualization of Geographic data in order to produce different outputs.</li> <li>• Map design and layout.</li> <li>• Map production.</li> </ul>
	<b>Course Fee</b>	TZS 1,000,000/-. The course fee will cater for tuition fee, course materials, Compiled Notes, Certificates, QGIS software starter pack and other consumables.
	<b>Duration</b>	2 weeks
<b>3</b>	<b>Name of the Course</b>	<b>GIS APPLICATION IN CRIME ANALYSIS</b>
	<b>Introduction</b>	The crime data collection/mapping tasks in Geographic Information System (GIS) platform, without data analysis, are of no use; GIS allows effective integration and analysis of data to identify, apprehend, and prosecute suspects. The Crime Analysis methods are used in identifying the different geographic patterns in criminal behaviour. There are many conventional tools for crime data analysis, but GIS software can create a single visual output that combines multiple data layers into a meaningful output. The analysis between crime and other factors, for example, demography, housing, income, or social conditions, can lead to the understanding of the place and crime relationship based on the conditions compared.
	<b>Expected Learning outcomes</b>	<p>Upon completion of this course, the participants should be able to:</p> <ul style="list-style-type: none"> <li>• Understand and perform classifications on data for analysis operations;</li> <li>• Understand and perform Overlay operations;</li> <li>• Understand and perform Neighbourhood analysis;</li> <li>• Understand and create Models for spatial analysis operations using Map Algebra tools;</li> <li>• Create proper visualizations of analysis results;</li> </ul>

	<b>Course Content</b>	<ul style="list-style-type: none"> <li>• Classify Geographic data for spatial analyses operations.</li> <li>• Neighbourhood analysis for describing crime patterns.</li> <li>• Modelling and formulate expressions for analysis operations.</li> <li>• Representation of analysis results.</li> </ul>
	<b>Course Fee</b>	TZS 1,000,000/-. The course fee will cater for tuition fee, course materials, Compiled Notes, Certificates, QGIS software starter pack and other consumables.
	<b>Duration</b>	2 weeks
<b>4</b>	<b>Name of the Course</b>	<b>Geo-Node: Web Spatial Data Infrastructure (SERBI-CMS)</b>
	<b>Expected Learning outcomes</b>	<p>Upon completion of the course, participants will be able to:</p> <ul style="list-style-type: none"> <li>(i) apprehend the concept of Geo-Node as a Spatial Data Infrastructure; Install Geo-Node;</li> <li>(ii) acquire skills pertaining to Managing Layers, Managing Maps, Managing Documents, Publishing Data;</li> <li>(iii) Use Geo-Node with Other Applications such as QGIS and Google Earth; Administering Geo-Node; Manipulate groups, categories, metadata, menus; Perform Geo-Node customization to suit particular organization need.</li> </ul>
	<b>Target group</b>	Mid carrier professionals in Government such as MLHHSD, National Land Use Planning Commission, Tanzania Forest Services Agency (TFS), TANAPA, International organizations such as USAID, DFID, GIZ, SIDA, DANIDA, KOICA etc., Land officers, NGOs undertaking land projects such as HAKI ARDHI, LANDESA, TAWLA etc. Business firms, and other interested participants
	<b>Course Fee</b>	Tshs. 800,000 to cover, Course materials, course delivery, certificates lunch and refreshments
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania
	<b>Duration</b>	One (1) Week

	<b>INSTITUTE OF HUMAN SETTLEMENT STUDIES (IHSS)</b> <b>Contact Person: Dr. Lazaro Mgumi Mobile No. 0787761987</b>	
<b>S/N</b>		<b>COURSE PARTICULARS</b>
<b>5</b>		<b>FORMALISATION AND REGULARISATION OF INFORMAL SETTLEMENTS</b>
	<b>Expected Learning outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• Organize and pursue land formalization and regularization in collaboration with other stakeholders</li> <li>• Be aware of cost components for accomplishing formalization and regularization (planning, surveying and issues of CROs);</li> <li>• Appreciate the value of spatial planning in regularization;</li> <li>• Acquire knowledge on development control for regularized areas;</li> <li>• Establish roles and contributions of key stakeholders in land formalization and regularization;</li> <li>• Understand compensation requirements and fundraising strategies for compensation during regularization;</li> <li>• Pursue resource mobilization (finance, survey equipment and technical personnel) for regularization.</li> </ul>
	<b>Duration</b>	<b>1 Week</b>
	<b>Course Fee</b>	TZS 750,000. This amount will cover for facilitation, course materials, course delivery and certificates only
<b>6</b>		<b>EMERGING APPROPRIATE COMMUNITY SANITATION APPROACHES</b>

	<b>Expected Learning outcomes</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>• Impart knowledge and skills on Police Force communities mobilization and engagement;</li> <li>• Develop sanitation campaign approaches appropriate for the Police Force housing estates;</li> <li>• Effectively implement and monitor sanitation programs;</li> <li>• Gain better understanding of the emerging concepts and approaches for sanitation.</li> </ul>
	<b>Target group</b>	Police officers, police officers neighborhood communities, estates departments at the Police Force.
	<b>Duration</b>	1 week
	<b>Course fees</b>	TZS 750,000. This amount will cover for facilitation, course materials, course delivery and certificates only
<b>7</b>		<b>PROJECT CONTROL SYSTEM</b>
	<b>Objective of the course</b>	The Police Force to acquaint its staff with knowledge on project controls to establish whether value for money is observed and maintained during project implementation, focusing on systems for the tendering process; monitoring cost budgets, schedule, quality; and, change control
	<b>Expected Learning outcomes</b>	<p><b>Upon completion of the short course, the participants should be able to:</b></p> <ul style="list-style-type: none"> <li>i. Apply systematic approach in investigating project implementation problems.</li> <li>ii. Use appropriate methodologies in gathering &amp; analysing information pertinent to decision-making.</li> <li>iii. Demonstrate effective investigative skills in project implementation environment.</li> <li>iv. Relate current events in their specialised area.</li> </ul> <p>Integrate investigative skills in project control</p>
	<b>Target group</b>	Police officers, police officers neighborhood communities, estates, procurement and planning departments at the Police Force.

	<b>Location</b>	<i>To be agreed between ARU and TPF</i>
	<b>Duration</b>	2 weeks
	<b>Course fees</b>	TZS 1,000,000. This amount will cover for facilitation, course materials, course delivery, certificates, refreshments and lunch
	<b>SCHOOL OF ARCHITECTURE CONSTRUCTIONENGINEERING AND MANAGEMENT</b> <b>DEPARTMENT OF INTERIOR DESIGN</b> <i>Contact Person: Mr. Newton Kiwia Mobile No. 0656754660</i>	
<b>S/N</b>		<b>COURSE PARTICULARS</b>
8		<b>Home Sweet Home: Interior Décor for Residential Homes</b>
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand basic principles of interior designing (ii) prepare a concept board. (iii) prepare quick freehand diagrams and sketches to illustrate different aspect of the concept for the Interior Decor.
	<b>Target group</b>	All individuals interested in home décor, including home owners and designers, as well as pre-careers individuals such as form IV, form VI leavers and college students.
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania
	<b>Duration</b>	Six (6) sessions, each two hours
	<b>Course fees</b>	TShs. 600,000. This amount will cover for course materials, course delivery and certificates.
9	<b>Course Title</b>	<b>Introduction to Building &amp; Landscape Design</b>
	<b>Contents</b>	Course aimed at introducing future ARU students to different disciplines at SACEM including Architecture, Interior Design, Landscape Architecture, Construction Management and Quantity Survey



	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand different Professional Disciplines at SACEM (ii) Network with Alumni and Professional Boards (iii) inspire the creative aspect of design of our surroundings indoors and outdoors	
	<b>Target group</b>	Pre-careers individuals such as form IV, form VI leavers and college students.	
	<b>Location</b>	Ardhi University, Dar-es-Salaam, Tanzania	
	<b>Duration</b>	Two weeks - Eight (8) sessions, each four hours	
	<b>Course fee</b>	TShs. 600,000. This amount will cover for course materials, course delivery and certificates.	
<b>10</b>	<b>Colorful Interiors: The World of Paints for Interior Spaces</b>		
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) knowledge of the color wheel (ii) understanding of psychology of colors in interior spaces (iii) knowledge of technical requirements of paint in interior surfaces	
	<b>Target group</b>	All individuals interested in home décor, including home owners and designers.	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	Three (3) sessions, each two hours	
	<b>Course fee</b>	TShs. 500,000. This amount will cover for course materials, course delivery and certificates.	
<b>11</b>	<b>Interior Décor for Commercial Spaces</b>		
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand basic principles of interior designing (ii) prepare a concept board. (iii) prepare quick freehand diagrams and sketches to illustrate different aspect of the concept, as part of the concept board.	

	<b>Target group</b>	All individuals interested in interior designing of commercial spaces, corporate designers, graphic designers, contractors, developers, financial institutions, marketing and public relation officers	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	Six (6) sessions, each two hours	
	<b>Course fee</b>	TShs. 900,000. This amount will cover for course materials, course delivery and certificates.	
<b>12</b>	<b>ART &amp; CRAFT for Interior Spaces</b>		
	Target group	All individuals interested in art, decorations or interior design, home owners, “weekend warriors” seeking fun projects for creativity or entrepreneurship	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	Eight (8) sessions, each two hours	
	Course fee	TShs. 950,000. This amount will cover for course materials, course delivery and certificates.	
<b>13</b>	<b>The Tropical Garden [SACEM]</b>		
		Explores local plants and vegetations, with a focus on native species, for gardening purposes. We can collaborate with local gardeners for teaching, nurseries and even the pottery art.	
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand both Technical Drawings and Emotional Drawings (ii) understand the Functional and the Aesthetic aspects of Interior Accessories (iii) use Colour, Textures, Patterns, Scale & Proportions for Art & Craft projects for the Interior Spaces (iv) prepare quick freehand diagrams and sketches to illustrate and Art & Craft project.	

	<b>Target group</b>	All individuals interested in art, decorations or interior design, home owners, “weekend warriors” seeking fun projects for creativity or entrepreneurship	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	Three (3) sessions, each two hours	
	<b>Course fee</b>	TShs. 500,000. This amount will cover for course materials, course delivery and certificates.	
14	<b>Garden Art</b>		
		Explore the local cultures of walling fences as a set up for the aesthetics of the domestic landscape.	
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand both Technical Drawings and Emotional Drawings (ii) understand the Functional and the Aesthetic aspects of Interior Accessories (iii) use Colour, Textures, Patterns, Scale & Proportions for Art & Craft projects for the Interior Spaces (iv) prepare quick freehand diagrams and sketches to illustrate and Art & Craft project.	
	<b>Target group</b>	All individuals interested in art, decorations or interior design, home owners, “weekend warriors” seeking fun projects for creativity or entrepreneurship	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	Three (3) sessions, each two hours	
	<b>Course fee</b>	TShs. 500,000. This amount will cover for course materials, course delivery and certificates.	
15	<b>Herbal Gardening</b>		

		With the recent global wide health challenges of the Covid-19 disease, the need to explore the local plants and herbs with medicinal properties and mainstreaming them, incorporating them in to the domestic gardens.	
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainees will be able to: (i) understand both Technical Drawings and Emotional Drawings (ii) understand the Functional and the Aesthetic aspects of Interior Accessories (iii) use Colour, Textures, Patterns, Scale & Proportions for Art & Craft projects for the Interior Spaces (iv) prepare quick freehand diagrams and sketches to illustrate and Art & Craft project.	
	<b>Target group</b>	All individuals interested in art, decorations or interior design, home owners, “weekend warriors” seeking fun projects for creativity or entrepreneurship	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	Three (3) sessions, each two hours	
	<b>Course fee</b>	TShs. 500,000. This amount will cover for course materials, course delivery and certificates.	
		<b>Department of Building Economics</b> <b>Contact Person: Dr. Geraldina Kikwasi Mobile No. 0754263235</b>	
		<b>Course description</b>	
16	<b>Name of the Course</b>	<b>Resolution of Construction Disputes</b>	
	<b>Introduction</b>	The training for this course is designed to provide the skills, knowledge and confidence to effectively manage and resolve disputes in the construction industry. The participants will clearly understand concepts related to disputes, provisions in construction contracts for dealing with	

		disputes, available dispute resolution mechanism and procedures to resolve disputes in the event of occurrence.	
	<b>Expected learning outcomes</b>	<p>Upon completion of this training, participants will be able to</p> <ul style="list-style-type: none"> <li>• Understand the nature and sources of disputes in construction</li> <li>• Manage construction disputes in the perspective of various forms of contract applicable in Tanzanian construction industry</li> <li>• Comprehend alternative dispute resolutions and</li> <li>• participate in dispute settlements in the construction industry</li> </ul>	
	<b>Course contents</b>	<ul style="list-style-type: none"> <li>• Dispute concepts</li> <li>• Disputes in construction projects</li> <li>• Forms of contracts and provisions for dispute resolution</li> <li>• Dispute avoidance</li> <li>• Dispute resolution mechanisms</li> <li>• Dispute Management in Construction projects</li> <li>• Dispute settlements examples (Case Studies)</li> </ul>	
	<b>Course fee</b>	TZS 1,000,000 /= per participant per week	
	<b>Target Group</b>	Architects, Quantity Surveyors., Engineers, Project Managers, Construction managers, Consulting firms, Contractors, claims experts, planners, lawyers and any professional dealing with construction projects.	
	<b>Duration</b>	Three weeks	
	<b>Location</b>	Ardhi University, Dar es Salaam	
	<b>Contact Person</b>	<i><b>Dr. Geraldina Kikwasi 0754263235</b></i>	

17	Course title	Microsoft project training (MS project)	
	Expected learning outcomes	Upon completion of this training, participants will be able to  (i) Plan construction projects; (ii) Manage resources (cost, time and materials); and (iii) Track and manage project progress:	
	Target Group	Architects, Quantity Surveyors., Engineers, Project Managers, Construction managers, Building surveyors, facilities managers, Consulting firms, Contractors, Planners and any professional dealing with construction projects.	
	Duration	One (1) week	
	Location	Ardhi University, Dar es Salaam	
	Fee	TZS 700,000 /= per participant per person	
	<p align="center"><b>DISASTER MANAGEMENT TRAINING CENTRE (DMTC)</b></p> <p align="center"><i>Contact Person: Mr. Dion Rugai Mobile No. 0715471798</i></p>		
18	Course Name	Application of Geographical Information Systems (GIS) For Disaster Risk Management	
	Course Descriptions	This course aims at equipping the learners with knowledge to use GIS tools to visualize real world features, explore spatial data and analyze maps to communicate information and make decisions on their daily tasks. As an introductory course it will cover both theory and hands on experience of GIS application for Police Operations.	

	<b>Course Expected Learning Outcomes</b>	<p>Upon completion of this course, participants will be able to:</p> <ul style="list-style-type: none"> <li>• explain core concepts related to Disaster Risk Management (DRM) as these apply to rapidly changing African towns</li> <li>• understand different sources of geospatial data useful for DRM;</li> <li>• understand and apply core elements of GIS analysis tools and methods;</li> <li>• apply geospatial analysis tools to map hazards, vulnerability and risks for the purposes of urban risk assessment and management.</li> </ul>	
	<b>Target group</b>	All sectors whose day-to-day operations are directly or indirectly linked to DRM aspects. They involve the central Government Ministries, Departments, Commissions, Regional and District Authorities and Agencies, the Local Government Authorities (City, Municipal, Towns, Township and District Authorities), Private Sector, Civil Society Organization (CSOs) such as NGOs, CBOs and FBOs, Academic Institutions, Defence and Law Enforcement Machineries, the local community, individuals and other interested persons.	
	<b>Location</b>	Disaster Management Training Centre (DMTC) Seminar Room 1st Floor located within the Planning Building. Ardhi University (ARU), Dar es Salaam, Tanzania.	
	<b>Duration</b>	Two (2) weeks	
	<b>Course fee:</b>	TShs. 1,000,000/= (USD 600.00 or equivalent in freely-convertible currency for non-Tanzanians) per participant. This will cover training materials and light refreshments during the course. Participants will have to cover their living costs while in Dar es Salaam.	
	<b>SCHOOL OF ENGINEERING AND ENVIRONMENTAL STUDIES</b>		

Contact Person: Dr. Lukuba Swea Mobile No. 0759513171		
19	<b>WASTE MANAGEMENT AND RESOURCE RECOVERY (WASTE TO RESOURCE)</b>	
	<b>Expected Learning Outcome</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>Identify and select waste materials suitable for resource recovery in their surrounding environments.</li> <li>Select and operate the suit for use technologies (place-based technologies) in briquettes, biogas and maggot production.</li> <li>Produce alternative cooking and heating energies (briquettes and biogas) based on the waste materials available in their localities.</li> <li>Produce animal food, majorly for fish and poultry sector that is rich of concentrated protein and nutrients.</li> <li>Organize and impact resource basics to other communities or staffs interested in the sector.</li> </ul>
	<b>Target group</b>	Tanzania Police Force (TPF), National Environmental Council (NEMC), Vice Presidents Office, Division of Environment (VPO-DOE), Ministry of Industry and Trade, Ministry of Investment, Research and Development Organizations, Livelihood Non-Government Organizations (NGO), Ministry of Labor and any other Interested organization or individual(s).
	<b>Location</b>	Ardhi University (ARU) Compound
	<b>Duration</b>	Two (2) weeks training (10 days)
	<b>Course fees</b>	<p>TZS 1,000,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch.</p> <p>Fee wave of up to 5% will be provided for institutions with more than three (3) participants.</p>
20	<b>BASIC CONCEPTS ON ADEQUATE SANITATION INTERVENTIONS</b>	
	<b>Expected Learning Outcome</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>Assess the adequate sanitation intervention that suits a particular case of concern.</li> <li>Apply the sanitation intervention(s) tools in planning, implementing and decommissioning the sanitation-based projects in both rural and urban settings.</li> </ul>



		<ul style="list-style-type: none"> <li>• Create and Organize sanitation campaign programs in rural and urban settings</li> <li>• Design and manage home house hold-based sanitation facilities, including the wastewater/faecal sludge containments and re-use options.</li> <li>• Create programs that influences decision making and prioritization of sanitation in education, health and community sectors.</li> <li>• Understand and facilitate sustainable Menstrual Hygiene Management at all levels (Family, community and National levels).</li> </ul>	
	<b>Target group</b>	<ul style="list-style-type: none"> <li>• For Profit, and Non-Profit Organizations (NGOs) majored on School Water, Sanitation and Hygiene (SWASH), Menstrual Hygiene Management (MHM), WASH for Health facilities and Community based Sanitation interventions like; CLTS, CLUES, PHAST, Sanitation Marketing etc.</li> <li>• Ministry of Health, Community development, Gender, Elderly and Childress;</li> <li>• Ministry of Education, Science and Technology</li> <li>• Research and Development Organizations</li> <li>• Tanzania Police Force (TPF)</li> </ul>	
	<b>Location</b>	To be agreed between ARU and Client	
	<b>Duration</b>	One (1) week (5 days) training	
	<b>Course fees</b>	<p>TZS 700,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch.</p> <p>Fee wave of up to 5% will be provided for institutions with more than three (3) participants.</p>	
<b>21</b>	<b>ENVIRONMENTAL IMPACT ASSESSMENT (EIA) AND ENVIRONMENTAL AUDITING (EA)</b>		
	<b>Expected Learning Outcome</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>• Conduct the EIA on the proposed project</li> <li>• Perform the EA of the ongoing projects</li> <li>• Oversee the project to make sure that it abides to environmental legislation and regulations.</li> <li>• Advice decision makers and the community on the adverse environmental and health impacts resulted by either the proposed or ongoing project</li> </ul>	

	<b>Target group</b>	Manufacturing and Processing Industries, EIA and EA companies, National Management Council (NEMC), Tanzania Police Force (TPF), Research and Development Organizations, Vice Presidents Office- Division of Environment (VPO-DOE), Ministry of Investment, Ministry of Labor, and Interested Organizations/Individuals.
	<b>Location</b>	To be agreed between ARU and Client
	<b>Duration</b>	One (1) week (5 days) training
	<b>Course fees</b>	TZS 500,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch. Fee wave of up to 5% will be provided for institutions with more than three (3) participants.
<b>22</b>	<b>BASIC CONCEPTS ON GEOGRAPHIC INFORMATION SYSTEM (GIS) AND REMOTE AND SENSING (RS)</b>	
	<b>Expected Learning Outcome</b>	Upon completion of the course the trained staff will be able to: <ul style="list-style-type: none"> <li>• Customized shapefiles to fit the area of interest</li> <li>• Digitize paper map</li> <li>• Create; water delineations and project zone/boundaries/buffers</li> </ul> Prepare Reports on Ground water quality and contamination traits and trends information on specific phenomenon like; Fire hazards, green spaces (including forests), water bodies, development/urbanization pattern
	<b>Target group</b>	Municipalities, Research and Development Organizations, Academicians, Environmental Consultants and companies, Construction companies, National Environmental Council (NEMC), Tanzania Police Force (TPF).
	<b>Location</b>	To be agreed between ARU and Client
	<b>Duration</b>	One (1) week (5 days) training
	<b>Course fees</b>	TZS 500,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch. Fee wave of up to 5% will be provided for institutions with more than three (3) participants.
<b>23</b>		

	<b>Expected Learning Outcome</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>• Use models to predict the behaviour of the water and wastewater treatment plants during planning and operations.</li> <li>• Acquire knowledge on model design, calibrations, simulation and</li> </ul>
	<b>Target group</b>	Water and wastewater sectorial stakeholders/workers, managers and researchers.
	<b>Location</b>	To be agreed between ARU and Client
	<b>Duration</b>	Three (3) days training
	<b>Course fees</b>	<p>TZS 300,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch.</p> <p>Fee wave of up to 5% will be provided for institutions with more than three (3) participants.</p>
<b>24</b>	<b>BASIC CONCEPTS ON ECOSYSTEM SERVICES</b>	
	<b>Expected Learning Outcome</b>	<p>Upon completion of the course the trained staff will be able to:</p> <ul style="list-style-type: none"> <li>• Understand the ecosystem services and disservices from both terrestrial and aquatic environment</li> <li>• Categorize the ecosystem services namely, supporting, regulating, provisioning and cultural services</li> <li>• Assess the risks and opportunities related to ecosystem services</li> <li>• Evaluate the ecosystem services; ecological modelling and contribution of ecosystem services in community livelihood improvement</li> </ul>
	<b>Target group</b>	Processing and Manufacturing industries, Academia, Research and Developments Organizations, Community based organizations, Tanzania Police Force, Non-Government Organizations, National and International funder organizations.
	<b>Location</b>	To be agreed between ARU and Client
	<b>Duration</b>	Two (2) days training

	<b>Course fees</b>	TZS 300,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch. Fee wave of up to 5% will be provided for institutions with more than three (3) participants.	
<b>25</b>	<b>APPLICATION OF INDUSTRIAL ECOLOGY CONCEPTS IN INDUSTRIALIZATION AND MODERNIZATION</b>		
	<b>Expected Learning Outcome</b>	Upon completion of the course the trained participants are expected to be competent on: <ul style="list-style-type: none"> <li>Assessing environmental impacts of products, processes and services associated with industrial systems</li> <li>Applying ecological principles in identifying and implementation of strategies to reduce environmental impacts</li> </ul>	
	<b>Target group</b>	Processing and manufacturing Industries, Environmental sectorial organizations, National Management Council (NEMC), Vice Presidents Office- Division of Environment (VPO-DOE), Community based Organizations, Municipalities, Tanzania Police Force (TPF) and any other interested Organization or Individuals.	
	<b>Location</b>	To be agreed between ARU and Client	
	<b>Duration</b>	Three (3) days training	
	<b>Course fees</b>	TZS 300,000/=. This amount will cover; facilitation, course materials, course delivery, certificates, refreshments and Lunch. Fee wave of up to 5% will be provided for institutions with more than three (3) participants.	

	<b>SCHOOL OF EARTH SCIENCES, REAL ESTATE STUDIES, BUSINESS AND INFORMATICS (SERBI)</b> <b>Department of Land management and Valuation (LMV)</b> <b>Contact person: Ms. Rebecca Milamo Mobile No. 0715900166</b>		
<b>SN</b>		<b>COURSE PARTICULARS</b>	<b>TENTATIVE DATES</b>
<b>26</b>		<b>Strategic Implementation of Estate Management Policy in Tanzania's Police force</b>	<i>To comply with the client's time schedule</i>
	<b>Expected Learning Outcomes</b>	upon completion of the course the trainees will be able to <ul style="list-style-type: none"> <li>• Gain knowledge on estate management policy.</li> <li>• Acquire skills on how to translate estate management policy into practice</li> <li>• Possess managerial skills so as to achieve economic satisfaction, profit, prestige, social welfare and sustainability in management of police estates.</li> </ul>	
	<b>Target Group</b>	Police officers in the estate department, planning and quality control department, procurement department and Accounting department.	
	<b>Location</b>	To be agreed upon ARU and TPF	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	

		COURSE PARTICULARS	TENTATIVE DATES
27	Course Title	Maintenance Management of Landed Properties in Tanzania's  Police force	To comply with the client's time schedule
	Expected Learning Outcomes	upon completion of the course the trainees will be able to <ul style="list-style-type: none"> <li>• equip trainees with knowledge and maintenance</li> <li>• acquire skills on how to carry out condition survey</li> <li>• Apply maintenance knowledge acquired in planning, budgeting tendering, execution and supervision for maintenance activities.</li> </ul>	
	Target Group	Police officers in the estate department, planning and quality control department, procurement department and accounting department.	
	Location	To be agreed upon ARU and TPF	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
28	Course Title	Management of Housing stock for Tanzania's Police force	TENTATIVE DATES

		<p>upon completion of the course the trainees will be able to</p> <ul style="list-style-type: none"> <li>• Understand management of housing stock</li> <li>• Gain skills in handling tenant's mobility</li> <li>• Implement energy management in housing stock</li> <li>• Understand the implication of behavioral aspect in housing stock management.</li> </ul>	<i>To comply with the client's time schedule</i>
	<b>Target Group</b>	Selected police officers, Police officers in the estate department, planning and quality control department, procurement department and accounting department, police transportation officer's office	
	<b>Location</b>	To be agreed upon ARU and TPF	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>29</b>		<b>Sustainable Estates Recording in Tanzania's Police force</b>	<i>To comply with the client's time schedule</i>
	<b>Expected Learning Outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• the equip them with knowledge on estate recording system for a modern police force</li> <li>• understand the best methods of administration of leases</li> <li>• Create proper estates accounts</li> </ul>	
	<b>Target Group</b>	Police officers in the estate department, planning and quality control department, procurement department and Accounting department, police transportation officer's office	
	<b>Location</b>	To be agreed upon ARU and TPF	

	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>30</b>		<b>Management of Movable Assets in Tanzania's Police force offices</b>	
	<b>Expected Learning Outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• Understand asset management policy</li> <li>• Classify different types of movable assets</li> <li>• Understand different coding and tracking systems</li> <li>• Understand asset disposal procedures.</li> </ul>	
	<b>Target Group</b>	Police officers in the estate department, planning and quality control department, procurement department and Accounting department, police transportation officer's office	
	<b>Location</b>	APC Building, Bunju-Dar es Salaam, Tanzania	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
			<i>To comply with the client's time schedule</i>
<b>31</b>		<b>Sustainable Facilities Management in police force</b>	
	<b>Expected Learning Outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• Comprehend the concepts and functions of facilities management</li> </ul>	



		<ul style="list-style-type: none"><li>• Classify different facilities within the organization in relation to its core mission</li><li>• Understand the legal framework on facilities management</li><li>• Apply facilities management skills in the organization</li></ul>	To comply with the client's time schedule
	Target Group	Police officers in the estate department, planning and quality control department, procurement department and Accounting department, police transportation officer's office	
	Location	To be agreed upon ARU and TPF	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
	SCHOOL OF SPATIAL PLANNING AND SOCIAL SCIENCE (SSPSS) Department of Economics and Social Sciences (ESS). Contact Person: Mr. Jimson Chumbula Mobile No. 0755555411		
32	Effective Community Engagement Approaches for Crime Prevention		
	Expected Learning Outcomes	Upon completion of the course the trainees will be able to: <ul style="list-style-type: none"><li>• Gain an understanding of the theories of community engagement</li><li>• Understand the potential of community engagement in policing</li><li>• Understand (and evaluate) the different approaches for community engagement</li><li>• Research and compile community engagement profiles</li><li>• Develop context-specific and workable community engagement strategies</li><li>• Develop a local engagement plan</li></ul>	

	<b>Target Group</b>	Police officers involved direct and indirect interventions and programs related to engagement with communities	<i>To comply with the client's time schedule</i>
	<b>Location</b>	To be agreed	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 800,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>33</b>	<b>Course name</b>	<b>Data-Driven Policing: Socio-demographic and Spatial Data Analysis for Public Safety</b>	<i>To comply with the client's time schedule</i>
	<b>Expected Learning Outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• Understand the potential of data (including large datasets) for enhancing public safety</li> <li>• Gain an understanding of the various data analytical tools for socio-demographic and spatial data</li> <li>• ability to access and manage data sets for the purposes of criminal investigations and overall Police agency benefits</li> <li>• Ability to analyze socio-demographic and spatial data to inform public safety interventions</li> </ul>	
	<b>Target Group</b>	Police officers in the departments responsible for administration and resource management; operations; and criminal investigation, among others.	
	<b>Location</b>	To be agreed upon ARU and TPF	
	<b>Duration</b>	One (1) Week, five (5) days	

	<b>Course fees</b>	Tshs. 800,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>34</b>	<b>Crowdsourcing Community Road Safety Education, Sensitization and Information: Needs and Strategies</b>		<i>To comply with the client's time schedule</i>
	<b>Expected Learning Outcomes</b>	<p>Upon completion of the course the trainees will be able to:</p> <ul style="list-style-type: none"> <li>• Understand community crowdsourcing and historical look at crowdsourcing road safety with global instances cited</li> <li>• Understand importance and typologies of community crowdsourcing on road safety, as well as their tools for engagement</li> <li>• Gain understanding on the needs and implementation of road safety strategies through community crowdsourcing in this era of digitalization</li> <li>• Develop context-based community crowdsourcing engagement methods and processes for implementing road safety system approach on education, sensitization and information co-production</li> </ul>	
	<b>Target Group</b>	Police officers responsible for road safety, road users' education, traffic incidents data, road rules and regulations, highway traffic safety administration, road safety research, among others.	
	<b>Location</b>	To be agreed upon ARU and TPF	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 800,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>35</b>	<b>TITLE</b>	<b>Community Facilitation Skills</b>	

	<b>Objective</b>	The course is designed to increase the ability of people who are working with the community in performing their change agent roles so as to change and empower the communities in various development matters	
	<b>Target group</b>	LGAs (CDOs, WEOs, VEOs), NGOs, CBOs, Masters and PhD students in social studies	
	<b>Location</b>	Ardhi University	
	<b>Duration</b>	1 Week	
	<b>Course fees</b>	600,000/=	
<b>36</b>	<b>Title</b>	<b>Data Collection using Computer-Assisted Personal Interviewing (CAPI)</b>	
	<b>Objectives</b>	Given the current fast-paced research landscape, efficient and accurate data collection is vital. This course is designed to offer hands-on training in Computer-Assisted Personal Interviewing (CAPI) techniques, so as to equip one with the knowledge and practical skills to collect high-quality data using digital tools and devices. The course will tackle practical aspects of CAPI such as how to design and customize electronic surveys, implement CAPI protocols, and effectively manage data in real-time.	
	<b>Target group</b>	Researchers, Officers from LGAs, NGOs, CBOs, Masters and PhD students in social studies	
	<b>Location</b>	Ardhi University	
	<b>Duration</b>	1 Weeks	
	<b>Course Fees</b>	TZS 700,000/=	

<b>Ref</b>		<b>Department of Business Studies</b>	
		<b>COURSE PARTICULARS</b>	
<b>37</b>	<b>Course Title</b>	<b>Business Communication Skills</b>	
	<b>Contact details</b>	<b>Mr. Bega</b> <b>Mobile: 0757965150/0717745113/0766961283</b>	
	<b>Expected Learning Outcomes</b>	Upon completion of the course, the trainee will be able to: Write and prepare professional reports, memo, letters and other communication documents; Read Comprehensive business communication documents and summarize them; Effectively listen and take notes in meeting, conferences and policy briefs; Prepare professional presentations to capture audience's attention; Present, deliver speech and respond to queries from audience	
	<b>Target Group</b>	SMEs in all sectors, Consultancy firms, VICOBA, Business Development Officers, Marketers, Customer Service officers in All Sectors, Micro finance Institutions, Sole proprietorship and All Entrepreneurs at large.	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 750,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>Ref</b>		<b>COURSE PARTICULARS</b>	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
38	Course Title	Legal and Regulatory framework for SMEs	
	Contact details	Head Department of Business Studies, Att: Dr. Munisi, Mr. Bega & Mr. Nzowa P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0752309909/0717745113/0766961283/0787472392	
	Expected Learning Outcomes	The course intends to equip SMEs with knowledge and skills on business formalization, company registration and incorporation, licensing, post registration matters, legal and regulatory framework pertaining to business sector and case studies, group discussion and experience sharing.	
	Target Group	Business Consultancy Firms, SEMs in all sectors, Creditor Officers, BDS Providers, All Entrepreneurs and Government Officials deal with SMEs such as Community Development Officers and Project Planning Officers.	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
	Course fees	Tshs. 750,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
39	Course Title	Entrepreneurship with Applications in Catering and Food Processing Sectors	
	Contact details	Head Department of Business Studies, Att: Mr. Bega & Mr. Kansheba P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> 0717745113/0766961283/	
	Expected Learning Outcomes	SMEs will be equipped with the knowledge and skills in Products Innovation, Branding, Business Planning, Sector Analysis, Market Positioning, Getting financing, Experience sharing and Case Studies	
	Target Group	Business Consultancy Firms, SMEs especially in Catering and Food Processing Sector, Government Officials who oversee this sector, Individual Food Vendor and All Organizations that supporting SMEs in this Sector of Catering and Food Processing.	
	Location	Ardhi University, Dar es Salaam, Tanzania	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
40	Course Title	Advanced Financial Statement Analysis For Decision Support Systems	
	Contact details	Head Department of Business Studies, Att: Dr. Munisi & Mr. Ndaro P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0752309909/0719566410	
	Expected Learning Outcomes	After completion of this program, the participants will be able to understand the financial statements, perform financial statements analysis, Understand the valuation techniques based on financial statements, Understand the key concepts in corporate finance, develop an organizational decision support system based on Advanced excel tools, imbed financial statement ratios into the decision support system	



Ref		Department of Business Studies	
		COURSE PARTICULARS	
	Target Group	Mid carrier professionals in Government ministries, LGAs, Business firms, Economics, Real estate and other interested participants	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 750,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
41	Course Title	Financial Modeling with Advanced Excel Features	
	Contact details	Head Department of Business Studies, Att: Dr. Munisi & Dr. Alananga, CPA Nurdin P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0752309909/0757965150	
	Expected Learning Outcomes	After completion of this program, the participants will be able to work more efficiently in excel and financial modeling, Understand advance excel tools to be used in finance, be able to develop the integrated financial model incorporating forecasting, sensitivity, scenario etc.	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
	Target Group	Mid carrier professionals in Government ministries, LGAs, Business firms, Economics, Real estate and other interested participants	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 750,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
42	Course Title	GIS application in Real Estate Market Analysis	
	Contact details	Head Department of Business Studies, Att: Dr. Alananga & Mr. Malisa P. O. Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0757965150/0658202445	
	Expected Learning Outcomes	Upon completion of the course the trainee will be able to: Design and populate a Geo-database with real estate data, Analyse real estate market drivers in a GIS environment, Use satellite image to generate	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
		real estate data, Tracking real estate phenomenon using GIS & Map real estate data and produce hard copies of the same	
	Target Group	Mid carrier professionals in Government ministries, LGAs, Business firms, Economics, Real estate and other interested participants	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
43	Course Title	Application of GIS in Business, Social and Economic Data Analysis	
	Contact details	Head Department of Business Studies, Att: Dr. Alananga P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0757965150/	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainee will be able to: Design and populate a Geo-database with business, social and economic data, Analyse business, social and economic dynamics in a GIS environment, Capture business, social and economic using satellite imagery, Tracking business, social and economic phenomenon using GIS & Map business, social and economic data and produce hard copies of the same	
	<b>Target Group</b>	Mid carrier professionals in Government ministries, LGAs, Business firms, Economics, Real estate and other interested participants	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 750,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
<b>Ref</b>		COURSE PARTICULARS	
<b>44</b>	<b>Course Title</b>	Collateral Management using Geo-Spatial Techniques	
	<b>Contact details</b>	Head Department of Business Studies,	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
		Att: Dr. Alananga & Mr. Bega P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0757965150/0717745113/0766961283	
	<b>Expected Learning Outcomes</b>	Upon completion of the course the trainee will be able to: Collect location data for collaterals using simple hand held GPS/Mobile phone; Design and populate a Geo-database with collateral attribute as well as spatial data, Analyse collateral risks in a GIS environment, Capture collateral information using satellite imagery, Track risky collateral information over time using GIS & Generate collateral information map and use them to support decisions on collateral.	
	<b>Target Group</b>	Mid carrier professionals in Banks, Real estate and other financial institutions	
	<b>Location</b>	Ardhi University, Dar es Salaam, Tanzania	
	<b>Duration</b>	One (1) Week, five (5) days	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
45	Course Title	Quantitative Data Analysis with SPSS, STATA & R	
	Contact details	Head Department of Business Studies, Att: Dr. Alananga & Mr. Kansheba, CPA Nurdin P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0757965150/	
	Expected Learning Outcomes	Upon completion of the course, trainee will be able to collect organize and prepare quantitative data for subsequent analysis, Enter and import data across data analysis software, Examine data in terms of simple descriptive statistics, Analyse and present ANOVA results, Analyse cross sectional data using different regression tools, Analyse time series data using standard approaches and tests, Collect, organize and prepare panel data for subsequent analysis in different software: Summarise and analyse panel data using appropriate panel data methods, Carry out sensitivity analysis depending on the method of analysis and Scientifically report quantitative analysis results in monograms, thesis, research articles and other scientific platform	
	Target Group	Mid carrier professionals in public and private sectors; Masters and PhD students; data analysts in banks and consultancy firms and other researchers in academic institutions	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
46	Course Title	Value Chain Analysis with Economic Linkages: Applications in the Oil, Gas and Mining Sectors	
	Contact details	Head Department of Business Studies, Att:Mr.Nurdin & Ms.Lisa P.O.Box 35176, Dar es Salaam. Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0717158960/0766910303	
	Expected Learning Outcomes	On completion of the course, participants will have a clear understanding of the investment alongside the oil, gas and mining sector from the upstream, midstream and downstream, Investment opportunities, Challenges affecting the existing investors in the sectors, strategies to win the clients in the sector, Laws and regulations to adhere for smooth business operation in the value	

Ref		Department of Business Studies	
		COURSE PARTICULARS	
		chain, Introduction to economic linkages. Local employment, Local procurement, Enabling tech transfer and Downstream linkages and Energy transition and decarbonization	
	Target Group	Sustainable development practitioners; Extractive practitioners, Entrepreneurs who wish to invest in the value chain supporting services, Graduate students on extractives, sustainable development and Climate change activists or practitioners.	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	
	Course fees	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
Ref		COURSE PARTICULARS	
47	Course Title	Public Finance and Taxation in Practice	
	Contact details	Head Department of Business Studies, Att: Dr.Munis, CPA. Ndaro & CPA. Nurdin P.O.Box 35176, Dar es Salaam.	



Ref		Department of Business Studies	
		COURSE PARTICULARS	
		Email: <a href="mailto:hodbs@aru.ac.tz">hodbs@aru.ac.tz</a> Mobile: 0717159960/	
	Expected Learning Outcomes	Upon completion of the course, trainee will be able to understand how taxes are computed within the different set of business operations and specialized sector such as Mining and oil and gas sector. What are the basis of Tax estimates to companies and Small and Medium Enterprises (SMEs), What steps to follow to avoid penalties and interest on the payment of various taxes, What are different taxes that a business must know and what are the due dates for payment of taxes. Fiscal system and tax laws to adhere as a company and SMEs. Other tax issues. International taxation, Transfer pricing and Upstream oil and Gas Taxation	
	Target Group	International Oil, Gas and Mineral Companies, International Companies, Local Companies in All sectors, SMEs in all sectors, Consultancy firms, VICOPA, Business Development Officers, Marketers, Customer Service officers in All Sectors, Micro finance Institutions, Sole proprietorship and All Entrepreneurs at large.	
	Location	Ardhi University, Dar es Salaam, Tanzania	
	Duration	One (1) Week, five (5) days	

Ref		<b>Department of Business Studies</b>	
		<b>COURSE PARTICULARS</b>	
	<b>Course fees</b>	Tshs. 1,000,000 to cover, Course materials, course delivery, certificates lunch and refreshments	

		<b>SCHOOL OF SPATIAL PLANNING AND SOCIAL SCIENCES</b> <b>Department of Urban and Regional Planning</b> <b>Contact Mr. Amedeus Kimaro 0785122441</b>	
<b>48</b>	<b>Name of the Course</b>	<b>GIS APPLICATION FOR URBAN PLANNING</b>	
	<b>Introduction</b>	<p>A GIS or geographic information system integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information. A GIS helps you in answering question and solve problems by analyzing the data provided and making it easier to understand and share. <b>Geographic Information System</b> is one of the latest and most advanced systems till date to help organize spatial data.</p> <p>It is an information system that is used to <b>input, store, retrieve, manipulate, analyze and output</b> geographically referenced data or geo-spatial data in various forms which gives relationships, patterns, and trends in different forms like maps, globes, reports, and charts. This helps planners to support decision-making for planning and management of land use and natural resources. It can also be considered as a computer-based mapping tool that allows users to manipulate large sets of data as layers or themes.</p>	

	<b>Expected Learning outcomes</b>	<p>Upon completion of this course, the participants should be able to:</p> <p><b>Perform GIS functions of geographic information system:</b></p> <ul style="list-style-type: none"> <li>• Capture Data</li> <li>• Store Data</li> <li>• Query data</li> <li>• Analyze data</li> <li>• Display Data</li> <li>• Produce Output <b>and</b>,</li> <li>• Understand and perform classifications on data for analysis operations;</li> <li>• Understand and perform Overlay operations;</li> <li>• Understand and perform Neighbourhood analysis;</li> <li>• Understand and create Models for spatial analysis operations using QGIS tools;</li> <li>• Create proper visualizations of analysis results;</li> </ul>	
	<b>Course Content</b>	<ul style="list-style-type: none"> <li>• Classify Geographic data for spatial analyses operations.</li> <li>• Neighbourhood analysis for describing land uses patterns.</li> <li>• Modelling and formulate expressions for analysis operations.</li> <li>• Representation of analysis results.</li> </ul>	
	<b>Course Fee</b>	TZS 700,000/-. The course fee will cater for tuition fee, course materials, Compiled Notes, Certificates, QGIS software starter pack and other consumables.	
	<b>Location</b>	To be agreed between ARU and Clients	
	<b>Duration</b>	3 weeks	
<b>49</b>	<b>Name of the Course</b>	<b>Spatial data collection and Web Spatial Data Infrastructure for urban planning -URP</b>	
	<b>Introduction</b>	The target for this course to study the use of WEB GIS open-source solution for workflow organizing urban planning documentation: zoning permit, building permit, occupancy permit, utilities connection land use data storage.	

	<b>Expected Learning outcomes</b>	<p>Upon completion of the course, participants will be able to:</p> <ul style="list-style-type: none"> <li>(iv) apprehend the concept of Geo-Node as a Spatial Data Infrastructure; Install Geo-Node;</li> <li>(v) acquire skills pertaining to Managing Layers, Managing Maps, Managing Documents, Publishing Data;</li> <li>(vi) Use Geo-Node with Other Applications such as QGIS and Google Earth; Administering Geo-Node; Manipulate groups, categories, metadata, menus; Perform Geo-Node customization to suit particular organization need.</li> </ul>	
	<b>Target group</b>	Professionals in Government such as MLHHSD, National Land Use Planning Commission, Tanzania Forest Services Agency (TFS), TANAPA, International organizations such as USAID, DFID, GIZ, SIDA, DANIDA, KOICA etc., Land officers, NGOs undertaking land projects such as HAKI ARDHI, TAWLA etc. Business firms, and other interested participants	
	<b>Course Fee</b>	Tshs. 800,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
	<b>Location</b>	To be agreed between ARU and Clients	
	<b>Duration</b>	3 Week	
<b>50</b>	<b>Name of the course</b>	<b>Mobile data collection for Urban planners-ODK and OMK</b>	
	<b>Introduction</b>	Recently, the use of mobile communication devices, such as smart phones and cellular phones, in field data collection is increasing due to the emergence of embedded Global Position Systems (GPS) and Wi-Fi Inter-net access. Accurate, timely and handy field data collection is required for proper town planning and quick response during emergencies that are as a results of town planning challenges.	

	<b>Overview</b>	<p>In the past, data collection was performed using paper and pen, which made it prone to error, difficult to conduct on a large scale, and high in transaction costs.</p> <p>ICT tools such as mobile devices and software that allow users to create surveys, collect, manage, and upload data to cloud storage facilities in real-time have reduced the conventional challenges associated with remote data collection.</p> <p>One of the commonly used tools is ODK (Open Data Kit). Open Data Kit has been used to observe elections, monitor rainforests, track outbreaks, conduct one-off surveys, rapid assessments, baseline studies, project mid-term evaluation, project end-term evaluation, market research, during and directly following disasters, and in many other cases.</p> <p>This course is a hands-on, step-by-step guide that will teach learners how to set up, administer, and manage a mobile-based data collection platform using ODK.</p>	
	<b>Objectives</b>	<p>Course Objectives</p> <p>This online training course in Mobile Data Collection using Open Data Kit (ODK) will teach learners how to:</p> <ul style="list-style-type: none"> <li>• Build/design forms (Digitize questionnaires) in ODK Build and in Microsoft Excel (XLSForm syntax)/Spreadsheet</li> <li>• Check for xlsform syntax errors, validate forms and convert xlsform to XForm</li> <li>• Setup a free sub-domain on Free DNS</li> <li>• Set up an account on Digital Ocean</li> <li>• Setup ODK Aggregate server on Digital Ocean</li> <li>• Collect data offline on mobile devices using ODK Collect.</li> <li>• Upload and aggregate collected data in a cloud server</li> <li>• Visualize, manage, analyze and map data online</li> <li>• Download data from the cloud server for further analysis</li> </ul>	

	<b>Additional Benefits</b>	<ul style="list-style-type: none"> <li>• Digitize any paper-based questionnaire to an ODK compatible format using MS Excel and ODK Build</li> <li>• Setup a free sub-domain on Free DNS</li> <li>• Setup and operate an account in Digital Ocean VPS</li> <li>• Setup and operate an ODK aggregate server in Digital Ocean</li> <li>• Setup ODK Collect and collect data offline on mobile devices</li> <li>• Upload data to a cloud-based ODK Aggregate server</li> <li>• Analyze, visualize and map data online on ODK aggregate</li> <li>• Download data from ODK aggregate using ODK Briefcase for further analysis using software such as MS. Excel, Stata, SPSS, R, etc</li> </ul>	
	<b>Target group</b>	Professionals in Government such as MLHSD, National Land Use Planning Commission, Tanzania Forest Services Agency (TFS), TANAPA, International organizations such as USAID, DFID, GIZ, SIDA, DANIDA, KOICA etc., Land officers, NGOs undertaking land projects such as HAKI ARDHI, TAWLA etc. Business firms, and other interested participants	
	<b>Course Fee</b>	TZS 300,000 to cover, Course materials, course delivery, certificates lunch and refreshments	
	<b>Location</b>	To be agreed between ARU and Clients	
	<b>Duration</b>	2 Week	
		<b>INFORMATION AND COMMUNICATION TECHNOLOGY DIRECTORATE</b>	
<b>51</b>	<b>Name of the Course</b>	<b>INTRODUCTION TO PRINCIPLES AND APPLICATION OF GEOGRAPHICAL INFORMATION SYSTEM (GIS)</b>	<b>TENTATIVE DATES</b>

	<b>Course Objective</b>	The main objective of the training is to provide participants with knowledge and skills related to GIS and its applications in land management, revenue collection and management. More specifically, the training will introduce participants to spatial and attribute data concepts, including data collection, management, processing and presentation.	<i>To comply with the client's time schedule</i>
	<b>Mode of Teaching</b>	The training will be delivered through PowerPoint presentations and hands-on computer exercises using ArcGIS Pro/QGIS software. In addition, there will be group discussions and participant presentations. Participants are encouraged to bring their own data related to day-to-day activities to be used in the case study. However, the ICT Directorate has sufficient datasets for participants to use in the exercises.	
	<b>Learning outcome</b>	Upon completion of the course, participants will be able to describe the main concepts of GIS and perform GIS data input, management, analysis and visualisation using ArcGIS Pro/ QGIS software. Additionally, participants will be able to use ArcGIS Pro/ QGIS to solve real-world problems related to their daily activities.	
	<b>Award</b>	Upon successful completion of the course, participants will be awarded a Certificate of attendance from Ardhi University on Introduction to Principles and Applications of GIS.	
	<b>Course Fee</b>	The course fee per participant is <b>TZS 750,000/=</b> , which covers tuition fees, stationery, tea, and refreshments.	
	<b>Location</b>	<b>ICT Computer Lab.</b> - Ardhi University	
	<b>Duration</b>	2 weeks	
	<b>Contacts</b>	For more information and enquiries, please do not hesitate to reach out to us through our contact information below. Email: <a href="mailto:editha.temu@aru.ac.tz">editha.temu@aru.ac.tz</a> , <a href="mailto:ictsupport@aru.ac.tz">ictsupport@aru.ac.tz</a> or <a href="mailto:edithatemu.et@gmail.com">edithatemu.et@gmail.com</a> Phone: 0754-607694, 0715-607694 or 0754- 372054	